

# Anadarko Community Library

## Internet Policy

### Internet Access Guidelines

The Internet is an unregulated medium. As such, while it offers access to a wealth of materials that is personally, professionally and culturally enriching to individuals of all ages, it also enables access to some materials that may be offensive, disturbing and/or illegal. The library CANNOT protect patrons from information they may find offensive.

### Children Internet User

Youth under the age of eighteen (18) may not access the Internet unless their parent, guardian or custodian comes into the Library and completes a child library card application. The child must have their child library card with them each time they check out a computer. A \$5.00 replacement fee will be charged if the card is lost or damaged. Parents and/or legal guardians who are concerned about their children's use of the Internet must provide guidance to their own children.

The Anadarko Community Library will abide by the CIPA-Children's Internet Protection Act.

The Library Staff can assist patrons on the computer as time allows.

### Limitations to Internet Access at Library Workstations

To provide the most equitable and secure Internet access from library workstations, the library has established the following limitations:

1. Usage is limited to one (1) hour per day, per patrons.
  - o An extended use computer if available for those working on schoolwork, tests or job applications. This computer will allow for two hours.
2. Only two (2) patrons per workstation.

### Legal and Ethical Issues

The Library's Internet Policy Guidelines are intended to provide consistent and uniform access to the Internet. The Library endeavors to comply with state and federal laws and to provide constitutionally protected information available on the Internet to all library patrons. Because the library is a public facility, Internet access must be confined to viewing sites appropriate for a public setting.

Patrons who engage in inappropriate activities may have their Internet privileges revoked. A patrons whose Internet privileges have been revoked will be given the

opportunity to participate in a review of the library's decision. The following points constitute unacceptable use of library Internet access.

1. Use of library workstations to engage in any activity, which violates local, state, or federal law, is prohibited. Illegal acts involving library computer access to the Internet will be subject to prosecution by appropriate local, state or federal authorities.
2. Individuals who create a hostile environment for library staff or other users, including individuals who retrieve materials, which harass staff or other users, may have their library cards or Internet cards revoked. Viewing of pornography is considered inappropriate for a public setting.
3. Individuals who violate software license agreements, copyright laws or library hardware may have their library cards or Internet cards revoked.
4. Attempts to bypass computer security or otherwise invade library servers, routers, or other networking equipment will be interpreted as attempts to modify library networking.

### **Abusive Customers**

Staff may use the following guidelines in dealing with abusive customers:

1. Ask the patrons to choose appropriate sites.
2. If a patron does not do so or repeatedly returns to inappropriate sites, the patron will be denied access to the library for the day.
3. Repeat offenders will be reported to the Library Director and may have their library cards and Internet cards revoked.

### **Filter**

The Anadarko Community Library's Wi-Fi and Network will be filtered at all times. Filtering cannot be temporarily disabled for Wi-Fi connections. If you have a network computer's filter temporarily disabled, you will be required to request a Filter Card and sign the waiver which will release the Anadarko Community Library of liability. You will be required to leave your photo ID as a deposit when you request your Filter Card.